

**BOROUGH OF REIGATE AND BANSTEAD**  
**LICENSING AND REGULATORY COMMITTEE**

Minutes of a meeting of the Licensing and Regulatory Committee held at the Town Hall, Reigate on Wednesday, 9th April, 2003 at 7.30 p.m.

Present: Councillor R.K. Ellingham (Chairman); Councillors T.A. Breen, Mrs. D.E. Durward, K. Hagerty and R. Harper.

**36. MINUTES**

**RESOLVED** that the Minutes of the meeting held on 5th March, 2003 be approved as a correct record and signed.

**37. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

<b>Apology for Absence</b>	<b>Substitute Member</b>
Councillor J.S. Gosling	-

**38. DECLARATIONS OF INTEREST**

None.

**39. APPLICATION FOR PUBLIC ENTERTAINMENT LICENCE – REIGATE SUMMER MUSIC 2003 – PRIORY PARK, REIGATE**

The Committee considered an application for public entertainment licences for events to be held in Priory Park, Reigate in July 2003. The applications related to two open air concerts in the arena, viz. a tribute band outdoor concert with an audience of approximately 2,500 on Saturday, 26th July, and a symphony orchestra outdoor concert with firework finale and audience of approximately 4,500 on Sunday, 27th July. The proposed site and a plan of the locality were shown at Annexes 1 and 2 to the submitted report and it was noted that the layout was similar to 2002 with the exception that the stage was orientated slightly southwards and therefore further away from the Town Centre. It was also noted that at the request of the Police a small amendment would be made to the southern boundary of the arena.

The submitted report gave details of additional conditions which could be included in the licence to ensure that residents in the neighbourhood were not unreasonably disturbed by noise. In addition, consideration was given to granting provisional licences which would give Officers an opportunity to carry out site visits before the events to ensure compliance with the Council's regulations and conditions.

The applicant attended the meeting and presented the case for the application. In response to a query from the applicant, it was suggested that specifications for any planned structures should be submitted to the Council as soon as possible for approval and such structures would be subject to inspection to ensure that they complied with the approved specifications.

**RESOLVED** that members of the Press and public be excluded from the meeting under Section 100A(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information as defined in paragraphs 4 and 7 of Part 1 of Schedule 12A of the Act.

The Committee, accompanied by the Clerk, adjourned to deliberate in private session.

Following consideration of the issues involved in the application, the Committee and Clerk returned to the meeting and the Chairman announced the Committee's decision.

**RESOLVED** that the applications for public entertainment licences for the events on 26th and 27th July, 2003 as described in the submitted report be granted subject to the following additional conditions:-

(i) the organiser shall arrange for noise measurements to be undertaken both front of stage and at the façade of the nearest noise sensitive property in order to calibrate and set the front of stage sound level;

(ii) the sound levels from the stage shall be set such that sound levels shall not exceed 65 LAeq (15 minutes) at the façade at the nearest noise sensitive property for the duration of the concerts;

(iii) the noise complaints system shall consist of a named person (Michèle Damer) with an allocated telephone number. This person shall be contactable throughout the duration of the event with an allocated telephone number, such number to be provided to all the emergency services, the Licensing Team, the Environmental Protection and People and Places Team and the Council's Emergency Call-Out Service prior to the event. Complaints from the public shall be channelled through the services as listed and appropriate responses from the organisers be made directly to the public. (An example of an appropriate response would be to explain the noise levels set and to make noise level checks at the complainant's property with a sound level meter. If noise levels exceed the 65 LAeq limit appropriate action shall be taken by the sound engineers to reduce sound levels);

(iv) all power is to be supplied by super-silent generators only, to ensure no noise disturbance from unsilenced units;

(v) the organisers shall employ the services of a suitably qualified person to undertake noise measurements at the façade of the nearest noise sensitive property, and at Wesley Close, for the duration of the concerts. This is to ensure that sound levels are set such that they do not exceed 65 LAeq (15 minutes);

(vi) if the sound levels exceed 65 LAeq (15 minutes) the person monitoring the sound levels shall have the authority to direct appropriate action to be taken to reduce the sound levels to below 65 LAeq (15 minutes) at the nearest noise sensitive properties during the events;

(vii) a sound check shall be conducted on the morning of 26th July, 2003. A member of the Environmental Protection Team shall be invited to be present to ensure that sound levels are set such that they do not exceed 65 LAeq (15 minutes). The Environmental Protection Team shall be provided with at least 48 hours notice of the time of the intended sound check;

(viii) the licensee shall provide to the reasonable satisfaction of the Council's Licensing Officer a written contingency plan for the evacuation of the site;

(ix) any licensed bar shall cease trading half an hour prior to the end of any performance;

(x) the specification of containers and glasses to be used at the events shall be agreed in advance with the Council's Licensing Officer;

(xi) a detailed specification for all structures to be erected on the site shall be approved in writing by the Council in advance of the events;

(xii) all such structures shall be erected in accordance with the agreed specification; and

(xiii) in the event that any of the structures is not erected in accordance with the agreed specification the use of that structure shall not be permitted.

40. **ANY OTHER URGENT BUSINESS**

None.

**The meeting closed at 8.08 p.m.**